

Come learn energy saving strategies, clean energy, and being green

# SOUTHBURY ENERGY FAIR & GREEN EXPO

Saturday, September 21, 2019, Rain - next day  
10:00 am – 2:00 pm

Southbury Green (Gazebo), 775 Main Street South, Southbury, CT



## Energy Conservation

- Home Energy Solutions
- Heat Pumps & Mini Splits
- Energy Efficient Lighting

## Eco Village

- Composting
- Recycling, Reducing Waste
- Pollinator Pathway

## Clean Energy

- Solar Power
- Electric Vehicles
- Wind Power

## Combating Global Warming

- Climate Change Lobby
- Community Solar
- Peoples Action for Clean Energy

*Kids activities – face painting, recycling magician, Eco Village activities ...*

Find us at: <https://www.facebook.com/southburyenergyfair>

Climate Change Lobby, Southbury Chapter:  
[ron.brandes@gmail.com](mailto:ron.brandes@gmail.com) (203) 808-1541

Sustainable Southbury  
[chuck.litty@gmail.com](mailto:chuck.litty@gmail.com) (203) 586-9078



Citizens' Climate Lobby



Sustainable Southbury

*\* Vendors & activities subject to change if scheduling conflicts arise*

# Southbury Energy Fair & Green Expo

## EXHIBITOR REGISTRATION FORM

**Event Date:** Saturday, September 21 2019, 10am - 2pm

**Rain Date:** Sunday, September 22 2019, 10am - 2pm

**Event Location:** Southbury Town Hall Green, 775 Main Street, Southbury, CT

**REQUIRED:** All registration documents **MUST** be accompanied by insurance documents. Those without insurance **WILL NOT BE ACCEPTED.**

**DEADLINE:** Registration and insurance documents must be received by Friday, September 13, 2019. Registration and insurance documents received after that date may be rejected.

Citizens Climate Lobby (CCL)\* of Southbury ([www.citizensclimatelobby.org](http://www.citizensclimatelobby.org)) and Sustainable Southbury have come together to host this outside event to help everyone understand actions they can take to reduce energy use and raise awareness of climate change impacts. Please fill out the form attached if you would like to participate at our fair. Also feel free to tell any other exhibitors you feel may want to participate at our fair. Thank you

## EXHIBITOR INFORMATION

Organization/Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

Address: \_\_\_\_\_

City State: \_\_\_\_\_ Zip: \_\_\_\_\_

Facebook: \_\_\_\_\_ Twitter: \_\_\_\_\_

Email: Website: \_\_\_\_\_

**EXHIBITOR BENEFITS:** Exhibitors receive at least one 10' x 10' exhibit space. Below, please indicate how many exhibit spaces you would like. Registrations accepted on a space-available basis. Southbury Energy Fair reserves the right to reject any registration. Electricity is available on a limited, first come/first serve basis. Electrical power cords will not be supplied.

How many spaces do you require: \_\_\_\_\_

Tables and chairs required: \_\_\_ Yes \_\_\_ No

Describe the type of product or service displayed: \_\_\_\_\_

Other Information we need to know: \_\_\_\_\_

Special Space Needs: \_\_\_\_\_

Contacts:

Ron Brandes (203) 808-1541

[ron.brandes@gmail.com](mailto:ron.brandes@gmail.com)

Chuck Litty (203) 586-9078

[chuck.litty@gmail.com](mailto:chuck.litty@gmail.com)

# Southbury Energy Fair & Green Expo

**INSURANCE REQUIREMENT:**

**CERTIFICATE OF INSURANCE:** A certificate of insurance showing a minimum of \$1,000,000 aggregate/ \$1,000,000 per occurrence coverage. See Certificate of Liability Insurance attached sample.

**Certificate holder must name:**

Equity One JV Portfolio LLC %  
Regency Centers L.P. One  
Independent Dr. Suite 114  
Jacksonville, FL 32202

**Additional Insured:**

Town of Southbury  
501 Main Street South  
Southbury, CT 06488

**Proof Workers' compensation insurance** - required in accordance with CT State Statutes.

By completing the Southbury Town Fair registration, you are certifying that you have read the Terms and Conditions, and will adhere to all rules and policies herein.

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

Thank you for your interest in the First Annual Southbury Energy Fair. Your registration will be confirmed by email within two weeks of the time we receive it. Please contact us if you have not received notification.

For more information, please email Ron Brandes, Group Leader of Citizens Climate Lobby of Southbury, [ron.brandes@gmail.com](mailto:ron.brandes@gmail.com)

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- \*\* Office use only below this line \*\*

**Date Registration Received:** \_\_\_\_\_

**Contacts:**

Ron Brandes (203) 808-1541  
Chuck Litty (203) 586-9078

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[chuck.litty@gmail.com](mailto:chuck.litty@gmail.com)

# Southbury Energy Fair & Green Expo

## Terms and Conditions

- 1. Setup/ Breakdown:** All Exhibitors must be set up and **ready by 9:45 am** the day of the Southbury Energy Fair. Exhibitors may begin setting up at **8:00 am** the day of the Fair. Break down can start no sooner than 2:00pm on Saturday and must be completed by 4:00 PM. No vendor is to close before the official closing time. Before leaving, be sure your area is clean and trash-free.
- 2. Staffing:** Exhibitor tables/ booths must be manned at all times and intact until fair closes at 2 p.m. The Southbury Energy Fair is not responsible for merchandise or display materials.
- 3. Exhibitor Items:** Items for sale at the Exhibitor's booth cannot be simply purchased for resale.
- 4. Exhibitor Responsibility:** Exhibitor will be fully responsible for any loss or damage to his or her property by theft, fire or casualty. The Southbury Energy Fair expressly disclaims any responsibility for same. Exhibitors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Each exhibitor is responsible for the conduct of his employees and/or representatives and activities must not detract from the image or welfare of the fair.
- 5. Exhibitor Spaces:** Exhibitor spaces will be assigned. Placement, flow and competition will be taken into consideration to provide the best experience for fair attendees. If you have special space needs, please include your request with your registration and we will make every effort to accommodate you. Spaces are reserved on a first-come first-served basis. Vendors must ensure that none of their display equipment extends beyond the space they have booked; this includes any rails, stands or additional equipment.
- 6. One Business per table:** Only one (1) business per table; space may not be sublet or shared without prior approval of an authorized staff of the Southbury Energy Fair.
- 7. Acceptance:** The Southbury Energy Fair reserves the right to decline any registration for space if it deems such action to be in the best interest of the Southbury Energy Fair.
- 8. Payment:** There will be no charge to exhibit at the fair.
- 9. Electricity:** Electricity is available on a limited, first come/first serve basis. Electrical power cords will not be supplied.
- 11. Tables & Chairs:** Each Exhibitor may furnish his or her own chairs, tables, stands, tent or canopy. The fair will provide 1 tables and 2 chairs per space if the vendor is not bringing their own.
- 12. Canopies:** It is advised to bring along shims, or blocks of wood to level out the tables even though the ground is level. All tents and canopies should be secured to the ground using weights/ sandbags in case of windy weather.

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13. **Cancellation of space:** Southbury Energy Fair is not liable if weather or other conditions prevent the Exhibitor from attending and fulfilling the contractual obligation as an Exhibitor. Exhibitors must notify Southbury Energy Fair as soon as possible and no less than 5 days prior if they are not able to attend.

14. **Indemnification:** Exhibitor agrees to indemnify and hold harmless the Town of Southbury, Equity One JV Portfolio LL c/o Regency Centers L.P., Southbury Energy Fair, Citizens Climate Lobby of Southbury and Sustainable Southbury from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the Exhibitors at the Southbury Energy Fair.

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# Southbury Energy Fair & Green Expo

## CERTIFICATE OF LIABILITY INSURANCE

Date: MM/DD/YY

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.  
 IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Name & Address of Producer	Phone:	CONTACT NAME:	
	Fax:	PHONE (A/C, No, Exd):	FAX (A/C, No):
		E-MAIL	
		ADDRESS:	
		PRODUCER	
		CUSTOMER ID #:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Name & Address of Insured	INSURER A:		
	INSURER B:		
	INSURER C:		
	INSURER D:		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF DATE (MM/DD/YY)	POLICY EXP (MM/DD/YY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> PRIMARY & NON CONTRIBUTORY GENERAL AGG. LIABILITY APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y					EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE \$1,000,000 PRODUCTS-COMP/OP AGG \$1,000,000
B	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
C	<input checked="" type="checkbox"/> UMBRELLA ABL <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION <input type="checkbox"/> PRIMARY & NON CONTRIBUTORY						EACH OCCURRENCE AGGREGATE
D	<b>WORKERS COMPENSATION AND EMPLOYER'S LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

**PLEASE PROVIDE EXEMPTION CERTIFICATE IF APPLICABLE**

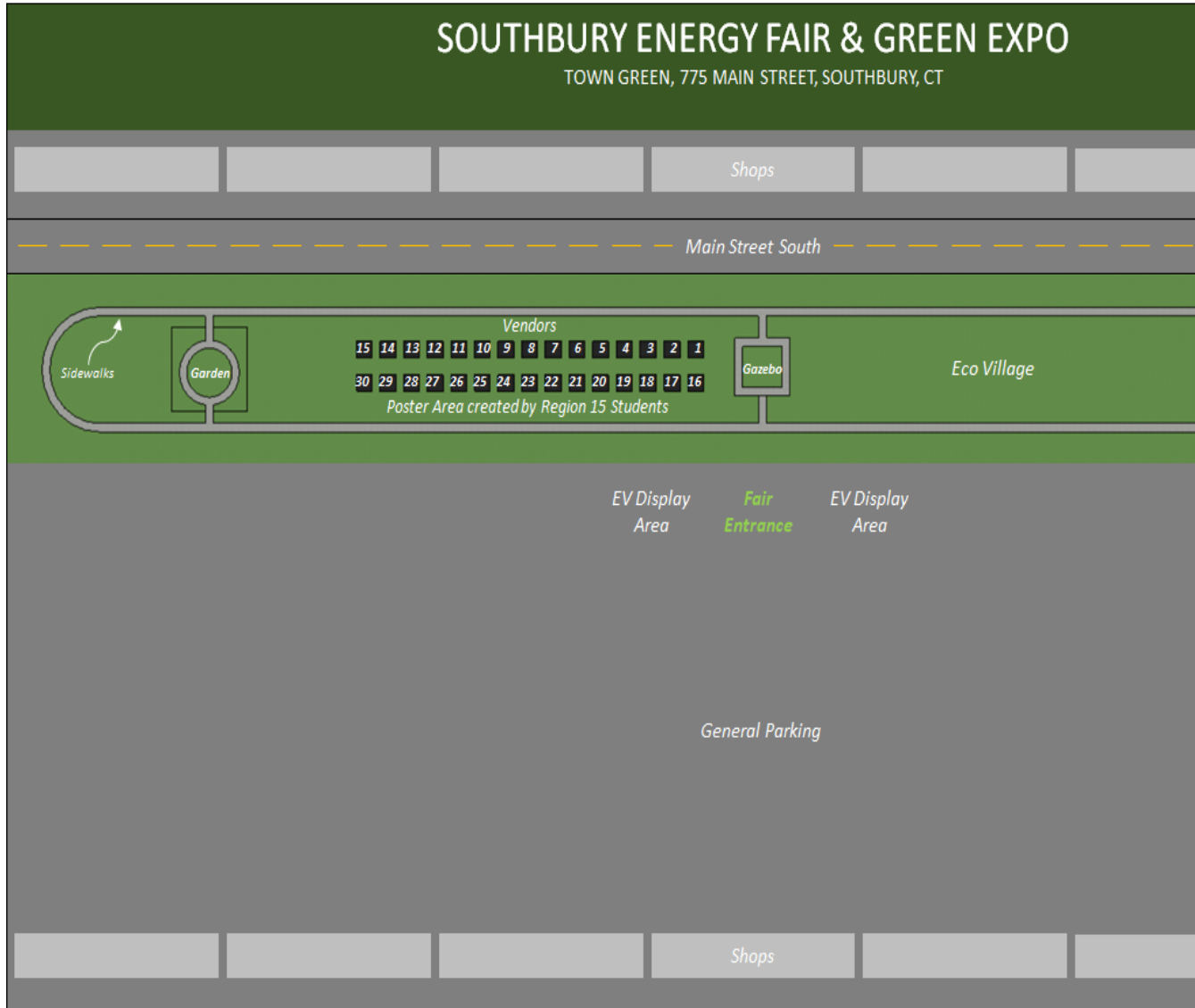
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Certificate holder is named as an additional insured by virtue of a written or oral contract or by the issuance/existence of a permit or certificate of insurance but only with respect to operations by or on behalf of the insured, or to facilities of, or facilities used by the insured and then only for limits of liability specified in such contract for the event specified herein.  
 Certificate covers \_\_\_\_\_ for \_\_\_\_\_ on date \_\_\_\_\_ at the certificate holder's location: 9012 Shops Way, Northborough, MA 01532. Regency Centers, L. P. names as additional insured.

<b>CERTIFICATE HOLDER</b> Equity One JV Portfolio LLC c/o Regency Centers, L.P. One Independent Dr., Suite 114 Jacksonville, FL 32202	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Certificate Must be Signed
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\* Umbrella Coverage is not required but may be totaled with other liability coverages in order to meet the requirements

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